

BOW SPORTS ARCHERY CENTRE

www.bowsports.com

RETURNS FORM

Phone: 01902 791891

Email: christina@bowsports.com

Please use block letters (black ink) or your PC to complete this form:

STEP 1 ►

Please contact us by telephone or email **BEFORE** sending anything back to us so that we can discuss the problem. We will then suggest the best shipping method to use and you can let us know to expect your item

Sales Person (name):

Date of your call:

STEP 2 ►

Order details / Returns Ref:

Your name		Invoice #	
Address line 1		Telephone	
Address line 2		Mobile	
City / Town		Email	
County			
Postcode			

STEP 3 ►

To help us to deal with your return quickly, please give your reasons for the return and describe any faults found (attach a separate letter if needed)

Name of Item:

Reason for Return:

STEP 4 ►

Shipping method requested by Bow Sports (check box)

FIRST CLASS RECORDED
SPECIAL DELIVERY
STANDARD PARCELS
OTHER

STEP 5 ►

Please pack your item **securely** and send it to

**Bow Sports Archery Centre
Calibre Park, Laches Close
Four Ashes
WOLVERHAMPTON
WV10 7DZ**

Make sure your items are packed safely and securely!

If possible use the original product packaging. Make sure that the outer container is strong enough for the contents. Fragile items should not touch each other, or the wall of the outer container. Fill out containers with cushioning material like bubble-wrap or polystyrene chips (available from most post offices). Seal the package securely with tape along all edges and openings.

IMPORTANT - Pack this **Returns Form** inside with your item – and write **your name and address** on the back of the packaging.